

**Break Free Release Ministries**

**430 Highway 6 South  
Suite 206  
Houston Texas 77079**   
**Phone: 832-263-8759**

EVENT INFORMATION FORM

Host Ministry Telephone

Name of Senior Pastor Spouse

Ministry Address City/St/Zip

Address of Banquet City/St/Zip

Crusade Coordinator Contact Phone

Coordinator Address Cell Phone

Crusade will be held on the following days M T W Th Sa Su

Time worship service is scheduled to begin AM PM

Crusade Theme AM PM

Seating Capacity/Expected Attendance

Special Guests Attending

Time Praise & Worship will begin Offertory Period Time

Allotted Speaking Time for Prophetess Sherman

Special Attire (Circle One) Robe Full Band Roman Collar Suit

ACCOMMODATIONS

Name of Hotel Phone Number

Hotel Address Fax Number

Number of Rooms

Distance from the Airport Distance from Hotel to Venue

Weather Conditions for this Season

Additional Information

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CRUSADE INFORMATION SHEET

1. Prophetess Sherman usually travels by coach. Your responsibility will be for the one coach class ticket.
2. Prophetess usually returns the same night but if she remains overnight please provide one (Non Smoking Suite) with a King Size Bed.
3. If possible, please make arrangements for a representative to meet Prophetess Sherman at the airport gate. We will need assistance in this area.
4. Please have Prophetess Sherman’s hotel room key available for her upon her arrival. After traveling a long distance, we would like to immediately get Prophetess Sherman to her hotel room without having to stop or wait at the hotel desk.
5. Please provide a full-sized or luxury vehicle for pick-up from the airport. Prophetess Sherman normally travels light, but we still need large passenger/ trunk space.
6. In preparation for ministry, Prophetess Sherman prefers quiet time in her hotel room dur­ing the day.
7. Prophetess Sherman does not request a specific honorarium; we believe that a Ministry of your caliber will be fair.
8. For Crusades, Revivals and events in which we will drive, we request a reserved parking space close to the venue/entrance.
9. Prophetess Sherman prefers to drink room temperature water or hot beverage before and after she ministers.